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InclEUision

Project No: 2019-1-ES01-KA204-064096

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**“Promoting Social Inclusion of immigrants with disabilities in Europe through improving
competences of adult educators”**

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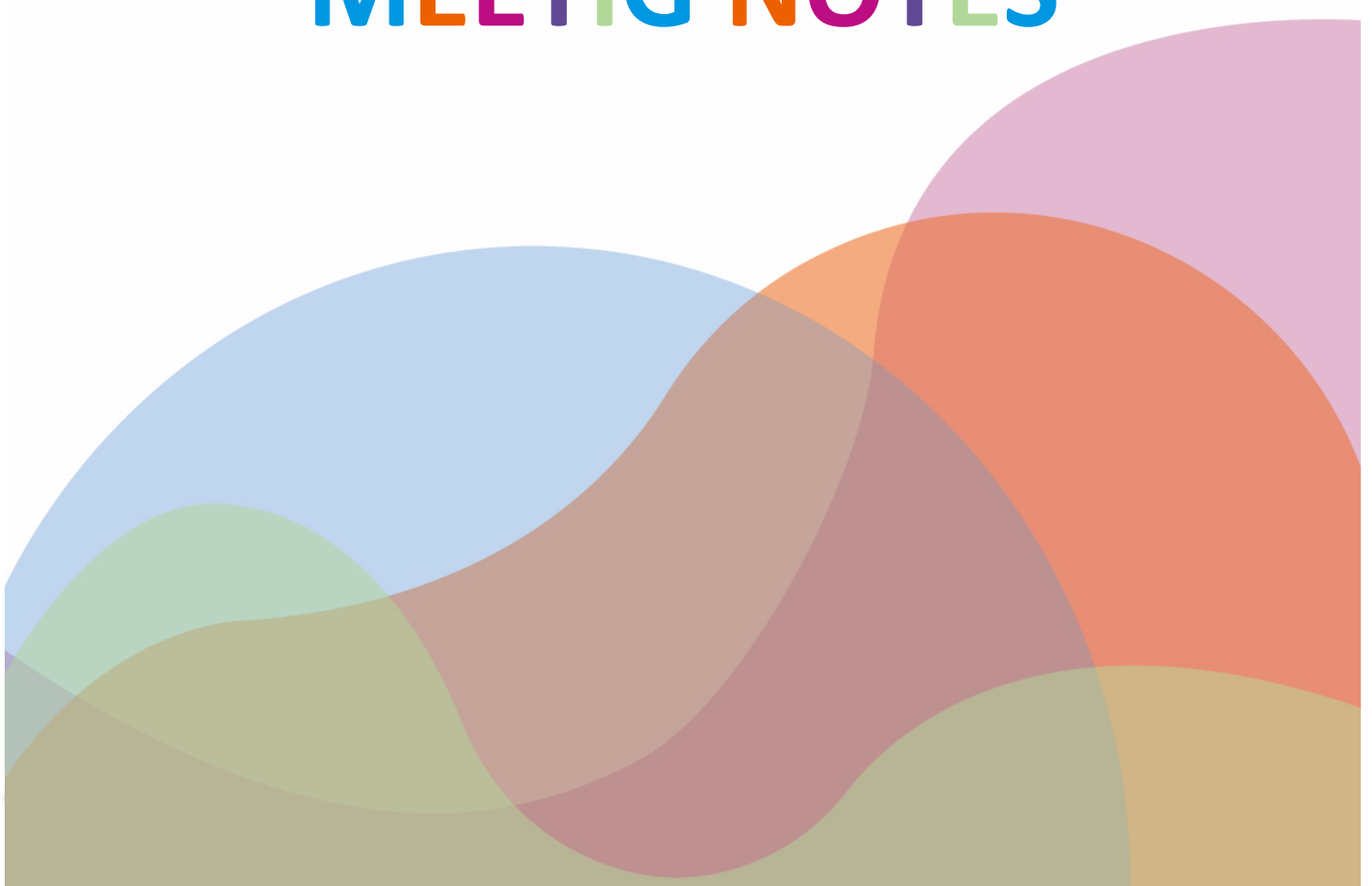
5th Transnational Meeting

In presence – ISTITUTO DEI SORDI DI TORINO

Viale San Pancrazio 65 – 10044 Pianezza (Torino)

9th & 10th of December 2021

MEETIG NOTES





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PROJECT MANAGEMENT

The project finishes on the **31st of December 2021**. The last project report is due on the **28th February 2021**.

Partners have to provide all the information needed for the final report.

The responsible partner for each activity will send an email with instructions.

ONLINE COURSE FOR ADULT EDUCATORS

The online course is finished and has been uploaded to the educational platform in English, Spanish, Italian, German, Greek, and French.

Partners have finished with the piloting of the results and Wisamar has presented a PPT with the conclusions. The PPT has been uploaded to GDrive.

Overall, the course has been rated high or very high. Some of the aspects that need to be improved are:

- In some languages there is **no option for captions or audio script**. Suggestion: a written version of the audio, downloadable PDF should be prepared, based on the already available scripts.
- **Check for inclusive language** (if possible)
- **Check the links** in the resources **for functionality**
- Check for syntax and spelling errors

DISSEMINATION

NEWSLETTERS

Open Europe has prepared the newsletters for dissemination. Partners will give their feedback, if any, by the 15th December and translate the newsletters, if they consider it necessary, to reach a wider public.

- 3rd Newsletter November 2021 – update of the project – online course
- 4th Newsletter December 2021 – 5th transnational meeting and multiplier events
- 5th Newsletter January 2021 – summary of the project results for exploitation of the results





MULTIPLIER EVENTS

All the multiplier events have to be organised by the end of December. Partners need to upload to the [Gdrive](#) the following documents by the 10th of January:

- List of participants with name, organisation, address of the organisation, email and signature.
- Agenda of the event
- Pictures
- Report of the Multiplier Event (template also attached)

DISSEMINATION REPORT & EVIDENCES

All partners must provide the dissemination report with evidences of the 4th reporting period. The document for this purpose can be found on [Gdrive](#).

All partners will revise if the last reporting periods have been completed and add the missing information, if any.

The deadline for this activity is the 10th of January

OpenEurope will prepare the Final Dissemination Report by the 20th of January.

QUALITY ASSURANCE & RISK MANAGEMENT

Wisamar will send following questionnaires:

- the evaluation for the 5th Transnational meeting
- the quality assurance for the 4th reporting period
- the quality assurance for the final report

Wisamar will prepare the Final Quality & Assurance Report by the 15th of January.

NEXT STEPS AND DEADLINES

Activity	Partner	Deadline
Dissemination and ME report	All partners	10 th January 2022
Final Quality Report	Wisamar	15 th January 2022
Final Dissemination Report	Open Europe	20 th January 2022
Submission of the Final Report	Mestral	28 th February 2022