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InclEUsion

Project No: 2019-1-ES01-KA204-064096

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“Promoting Social Inclusion of immigrants with disabilities in Europe through improving
competences of adult educators”

Project No. 2019-1-ES01-KA204-064096

2nd Transnational Meeting

Online – 12th May 2020

MEETING NOTES





PARTICIPANTS

	Name / Surname	Organisations
1	Belen González	Federació Mestral Cocemfe Tarragona
2	Juan José Siles	Federació Mestral Cocemfe Tarragona
3	Carola Dietrich	Wisamar
4	Carolina Carotta	Istituto dei Sordi di Torino
5	Charitini-Maria Skoulidi	p-consulting.gr
6	Panagiotis G. Anastassopoulos	p-consulting.gr
7	Chrystalla Panayi	COMCY
8	Marianna Araouzou	COMCY
9	Ana Isabel Herranz Zentarski	OpenEurope

Project Management

Responsible partner: Federació Mestral

Mestral gave an update of the state of the art and the activities implemented so far. All the activities have been done following the schedule, and the deadlines have been met.

There is no feedback from the NA yet.

The next progress report for the period 01.03.2020 – 31.01.2021 is due in February 2021. Partners agree on preparing and uploading the necessary documents by the end of the Summer and not leave it until the last moment.



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IO2 – ACCESS database

Responsible partner: COMCY & all partners

All partner sent their contribution, and COMCY will provide the summary report by the **15th May**. Partners will give feedback and suggestions for improvements by **25th May**. COMCY will do the changes based on feedback by **29th May**.

Partners discuss the technical development of the database with OpenEurope.

Search Criteria: Partners agree that 2 search criteria are enough: language and database sections. We don't need to divide the target groups.

OpenEurope provides an example of an interactive database as map (www.4-elements.eu). Partners like the idea of the map but are concerned that there are too many resources (150) and that it will look too crowded. There is also the problem of where to place the links on the map, as most websites are at a national or European level without a clear address. As far as legislation and general services are concerned, they would all have to go in the capital of the country.

Partners like the idea of using a different icon/ symbol and colour for the different categories. OpenEurope will make a proposal on how to develop the database using the map and the icons and will try to come up with a solution to solve the issues mentioned above.

Languages: if the resource is available also in other languages, this will be specified in the description of the resource.

Short feedback from every partner regarding the research. All partners agree that they have found resources either for people with disabilities or for immigrants, but not for immigrants with disabilities.

IO3 – Online Course for Adult Educators

Responsible partner: Wisamar & all partners

The application form already has some ideas for the content the online course, although these can be adapted based on the research done. Partners agreed to give suggestions for topics for the modules **by 22nd May**. Wisamar will collect the ideas, provide the structure and the template for the online course.

Modules and topics for the course can be discussed further during the next skype meeting on **3rd July 10:30 CET**.

Wisamar will collect the ideas, provide the structure and the template for the online course.

The development of IO3 will begin in September 2020.



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Dissemination

Responsible partner: OpenEurope

The project's website in English and partner languages is ready. Partners are reviewing their language version and giving feedback.

Brochure & flyer and 1st newsletter have already been developed and translated to most of the partner languages. The German and Italian translation of the brochure & flyer and the German translation of the 1st newsletter will be provided as soon as possible.

The FB page of the project is ready, partners that haven't done yet will provide the name of an administrator and OpenEurope will add him/her as an editor. Partners agree on the FB dissemination schedule.

The 1st reporting period (November 2019 – April 2020) is finished. Partners will fill in the provided excel file with dissemination evidence by the **15th May**.

2nd newsletter: partners agree to wait until we have the first draft of the interactive database (beginning of July) to develop the 2nd newsletter. This topic can be discussed during the next Skype meeting.

Quality Assurance & Risk Management

Risk Management:

Responsible partner: COMCY

COMCY has already sent the final version of the risk management plan.

If any risk occurs, partners have to inform COMCY to take appropriate action.

Quality Assurance:

Responsible partner: COMCY

All partners have already assigned a responsible person, and Wisamar will upload the final version of the quality assurance plan to GDrive.



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Next Steps and deadlines

Responsible partner: Wisamar

TASK	RESPONSIBLE PARTNER	DEADLINE
Dissemination report for the 1 st period	All partners	15 th May
Summative report for the database ACCESS	COMCY	15 th May
Feedback and suggestions for improvements database ACCESS	All partners	25 th May
The final version of the report based on the feedback	COMCY	29 th May
Provide suggestions for topics for the modules IO3	All partners	22 nd May
Next Skype Meeting	All partners	3rd July 10:30 CET.